

SUPPLY CONTRACT NOTICE

Supply and installation of equipment for roadside technical checks spots

Location: Europe (non-EU) — Tirana, Albania

1. Publication reference

EuropeAid/138716/IH/SUP/AL

2. Procedure

Open

3. Programme title

National Programme for Albania under the IPA - Transition Assistance and Institution Building Component for the year 2013

4. Financing

Financing Agreement IPA 2013 National Programme for Albania

5. Contracting authority

The General Directorate for Financing and Contracting of EU, World Bank and other donor funds/Central Finance and Contracting Unit within the Ministry of Finance of Albania

CONTRACT SPECIFICATIONS

6. Description of the contract

The specific objective is supply, delivery, unloading and/or installation of equipment for roadside technical checks including staff training and technical information for maintenance, all these in conformity with the relevant EU directives and specified in Technical Specifications.

The equipment for RSI (Roadside Inspection) have to be able to work independently, without any infrastructural requirements. It should be easy to use and safe. The equipment have to be easily movable, easy to load/unload from/to standard single truck by use of standard crane or forklift.

As a result of the number of registered commercial vehicles, road and traffic conditions and weather conditions, to effectively implement the RSI system in Albania, 2 (two) sets of mobile units – containers for commercial vehicles RSI will be purchased.

7. Number and titles of lots

One lot only

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons (participating either individually or in a grouping – consortium - of tenderers) which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the IPA I programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

All supplies under this contract must originate in one or more of these countries.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee of **EUR 14,000** when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

No information meeting is planned.

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the Contracting Authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period (see para 8.2

of the instructions to tenderers).

15. Period of implementation of tasks

180 days from the issuance of the commencement order

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.
 - The average annual turnover of the tenderer over the past three years for which the candidate's account are closed, must exceed **EUR 700,000**.
- 2) Professional capacity of tenderer (based on i.e. items 4 and 5 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 5 years from submission deadline.
 - a) The tenderer shall provide evidence that he/or the manufacture (if the tenderer is not the manufacturer) is in the possession, of valid professional certificates for the:
 - Quality Management System;
 - Performing the impartiality and consistency of activities of inspection bodies;
 - General requirements for the competence of testing and calibration laboratories;
 - Environmental management system
 - b) The tenderer should have a written authorization from the relevant manufacturers for the supply and installation of equipment for roadside technical checks of vehicles.
 - c) At least 5 permanent staff must currently work for the tenderer in the fields related to this contract;
 - d) The tenderer must have sufficient personnel available and qualified to ensure the successful implementation of this project/contract. To meet this requirement, the tenderer's key personnel must be composed as follows:

1 (one) employee to act as Project Manager with at least 5 years of relevant professional experience in the area covered by this project/contract.

3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 5 years from submission deadline.

- The tenderer has delivered supplies and installed under at least one contract with a budget of at least 400,000 EUR, related to vehicle roadside checks equipment, which was implemented during the last 5 years from the submission deadline.

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

Capacity-providing entities

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the Contracting Authority are when the tenderer rely in majority on the capacities of other entities or when they rely on key criteria. If the tenderer rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing a commitment on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

With regard to technical and professional criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

17. Award criteria

Price

TENDERING

18. How to obtain the tender dossier

Gare d'Appalto / Camera di Commercio Italiana in Albania – www.ccia.al

The tender dossier is available from the following Internet address: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>. The tender dossier is also available from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to:

Mr. Manol Simo, General Director
Email: Manol.Simo@financa.gov.al
General Directorate for Financing and Contracting of EU, World Bank and other donor funds/Central Finance and Contracting Unit
Ministry of Finance
Blv. “Dëshmorët e Kombit”, No. 3
Tiranë, Albania

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>

19. Deadline for submission of tenders

30 October 2017, 10:00 local time

Any tender received by the Contracting Authority after this deadline will not be considered.

20. Tender opening session

30 October 2017, 11:00 local time at the Central Finance and Contracting Unit (CFCU) premises, Rruga Elbasanit, ish Drejtoria e Tatimeve, Kati III, Tirana, Albania.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Council Regulation (EC) No.1085/2006 of 17 July 2006 establishing an Instrument for Pre-Accession Assistance (IPA) – OJ L 210 of 31.07.2006

23. Additional information

Not applicable